

**State of Nevada**  
**Emergency Response Commission**

**SERC Grant Application**  
Operations, Planning, Training, and Equipment  
Fiscal Year 2026

For Local Emergency Planning Committees

The completed application must be delivered or  
postmarked by the noted due date.

**Due Date: March 25, 2025**

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State Emergency Response Commission  
107 Jacobsen Way  
Carson City, NV 89711

[serc@dps.state.nv.us](mailto:serc@dps.state.nv.us)

(775) 684-7511

## **STATE EMERGENCY RESPONSE COMMISSION (SERC)**

### **SERC OPTE Grant Application Kit**

**FY2026**

### **For Local Emergency Planning Committees**

The SERC has developed this application kit as a template for Local Emergency Planning Committees (LEPCs) to apply for the SERC Operations, Planning, Training, and Equipment (OPTE) Grant. Application and award of grants are managed pursuant to SERC policy 8.2. The source of funding is derived from fees collected from SARA Title III facilities within the State that store and/or produce hazardous materials in specified amounts. As these are State funds, there is no Catalog of Federal Domestic Assistance (CFDA) number associated with this grant.

The grant project period is July 2025 through June 2026. Grant funds will be distributed on a reimbursement basis; however, the LEPC may request advance funding for expenses over \$2,000, policy 8.5.

LEPCs are eligible for funding through this grant if they are in compliance with the Emergency Planning and Community Right-to-Know Act (EPCRA), Nevada Administrative Code (NAC), and SERC policies. SERC policies may be reviewed at <http://serc.nv.gov>.

The format is as follows:

- I. **Goals** - Identify what the LEPC would like to accomplish with the requested grant funds to prevent, mitigate and/or respond to hazardous materials incidents. Provide detailed proposed planning, training and equipment needs for the period July 2025 through June 2026.
- II. **Objectives** - Identify the specific approaches to achieve the goals through prevention of, mitigation of and/or response to hazardous materials incidents. Objectives need to be specific and measurable.
- III. **Line Item Budgets** – List each item as a line item on the budget page. The grant request shall be for NO MORE THAN \$36,000.(this includes the \$4,000.00 for Operations)

An additional \$4,000 of Operation funds will be available if the LEPC is administratively compliant. The purpose of these funds is to provide for LEPC members to attend LEPC and SERC meetings, as well as operation costs. If requesting, up to 50% of operations funds for clerical assistance, include that amount in the line item budget.

- IV. **Budget Narrative** – Explain each item listed in the line item budget. If requesting up to 50% of operations funds for clerical assistance, include a detailed justification for the use of funds. Clerical assistance funding is no longer automatically awarded and will be subject to SERC approval.

Remember to comply with SERC Policy 8.2 related to the required quotes or sole source for appropriate purchases. If you have questions, please contact the SERC office.

Provide an explanation for items that do not correspond with the declared level of response due to formal agreements with other entities.

After completing the application, a PDF version e-mailed to the SERC is preferred with any additional pages included e.g., quotes, letter of denial, etc. or you may submit the entire application package with all attachments by mail.

If you submit electronically and do not receive confirmation of receipt within 24 hours or two business days, please follow-up with the SERC.

Please call SERC staff at (775) 684-7511 if you need assistance.

**Application must be received in this office or postmarked by March 25, 2025:**

**[serc@dps.state.nv.us](mailto:serc@dps.state.nv.us)**

State Emergency Response Commission  
107 Jacobsen Way  
Carson City, NV 89711

Please be prepared to make a presentation of your grant application to the Planning & Training Sub-Committee and Funding Committee. The date and location of the meetings to be announced.

# GRANT APPLICATION CHECK SHEET

## A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING

- ☒ Title Page
- ☒ Goals of this grant
- ☒ Objectives of this grant
- ☒ Line Item Budget
- ☒ Budget Narrative
- ☒ If Training – Brochure and GSA Rates
- ☒ Certified Assurances
- ☒ LEPC Compliance Certification (signed by Chair)
- ☒ Electronic version e-mailed to [serc@dps.state.nv.us](mailto:serc@dps.state.nv.us) .
- ☒ Copy of the LEPC meeting minutes approving submittal of grant application (minutes are submitted separately through normal minutes' submission process)

**The grant application must be delivered to this office  
or postmarked by March 25, 2025.**

**STATE EMERGENCY RESPONSE COMMISSION  
2025 SERC GRANT APPLICATION  
TITLE PAGE**

**Applicant:** Eureka County Local Emergency Planning Committee

**Address:** 701 S. Main Street/ P.O. Box 714, Eureka, NV 89316

**Local Emergency Planning Committee (LEPC) Chair:**

**Name:** Jeb Rowley

**Title:** Emergency Management  
Director

**Address:** 701 S. Main St. / P.O. Box 714 **City/Zip:** Eureka / 89316

**Phone:** (775) 237-5372

**Fax:** (775) 522-0909

**E-mail:** jrowley@eurekacountynv.gov

**Fiscal Officer:**

**Name:** Julia A. Broad

**Title:** Administrative Assistant II

**Address:** 701 S. Main St. / P.O. Box 714 **City/Zip:** Eureka / 89316

**Phone:** (775) 237-5372

**Fax:** (775) 522-0909

**E-mail:** abroad@eurekacountynv.gov

**Budget Summary:**

Planning	Training	Equipment	Operations	Total*
0.00	0.00	32,000.00	4,000.00	36,000.00

Round up total\* to the nearest dollar

**LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:**

On behalf of the LEPC, I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.



Signature of LEPC Chair

3-18-25

Date

**GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)**

~~The LEPC has the approval to apply for funding through this grant.~~



Signature of Governing Body

3/18/2025

Date

Marty Plaskett, Vice Chairman – Board of County Commissioners

Print Name and Title

## I. GOALS:

*Tell the SERC what you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes the program has established to achieve. Justification to prevent, mitigate and/or respond to hazardous materials incidents must be addressed.*

*Click inside gray box to begin typing*

**EQUIPMENT:** The goals of Eureka LEPC are to apply grant funds towards improvements, gaps, or deficiencies outlined in previous After-Action Reports from TTX or Live Incident events. The purchase of two (2) water monitors will deliver a concentrated stream of water or foam to safely extinguish fires or control a hazardous situation from an elongated distance. These two (2) water monitors are the same replication as the water monitor on our Eureka Fire Department's water tender vehicle. The Eureka LEPC Board identified in past live events, exercises, and after-action reports the significance of these water monitors when mitigating a live hazardous event at a safe distance. In 2023 on Pinto Summit there was a hazardous material spill that turned into a wildland fire. Eureka County Fire crews promptly and effectively ceased the spread of the wildland fire due to the water monitor located on the Eureka County Fire tender vehicle while maintaining a safe distance from the hazardous material spill. The purchase of additional Handheld Radios and Batteries will provide a communication resource for our local emergency responders to safely assess and respond to emergency situations throughout Eureka County.

**OPERATIONS:** Eureka County LEPC provides local community support entities with materials required for locating, identifying, and quantifying hazardous materials. The Committee also furnishes manuals and appropriations to participating Committee members, volunteers, and agencies to ensure collaborative integration when responding to hazardous materials incidents.

The Committee holds meetings quarterly to discuss SERC policies, address LEPC needs or maintenance, set timelines for exercising the Emergency Response Plan, and draft incident and exercise reports.

## II. OBJECTIVES:

*How do you plan to achieve the goals listed above? Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents.*

*Objectives focus on the methods/activities to be used to achieve the goals they support.*

*Answer these questions in each objective:*

- ✓ *WHAT will be purchased with these grant funds?*
- ✓ *WHO will complete the purchases awarded?*
- ✓ *WHEN will the purchases be made and the activity implemented?*

*Click inside gray box to begin typing*

**Equipment:** Eureka County LEPC will purchase two (2) water monitors as well as additional Handheld Radios and Batteries to maximize the remainder of grant funds.

The purchase of these items will begin upon receipt of the Grant Award from SERC. The water monitors will be installed by Eureka County staff on the Beowawe Fire Department's water tender vehicle and the Diamond Valley Fire Department water tender vehicle. Handheld radios and batteries purchased with these grant funds will be used to replace outdated or non-serviceable radio units currently being used.

**Operations:** Grant funds allocated for Operations will be used to support the overall operation of LEPC by performing administrative duties, purchasing supplies, publishing legal notices, facilitating quarterly meetings, addressing LEPC needs or maintenance, setting timelines for exercising the Emergency Response Plan, and preparing required reports. Clerical assistance will not exceed more than half of the operations budget.

### III. BUDGETS:

#### Planning:

*Requests to contract with a consultant must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.*

#### Training:

*All training requests must first be made through the State Fire Marshal's office (SFM) and the Department of Emergency Management (DEM). If the SFM or DEM declines the training, the request may be included in the grant application along with the letter of declination.*

*Requests to contract to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.*

*State per diem rates (which generally follow the federal GSA rates; (<http://www.gsa.gov>) will prevail unless local rates are less. Travel eligibility requirements and rates are further defined in SERC policy 8.5. The rates listed below are for calendar year 2024 only and are subject to change.*

*If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently .67 cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is .335 cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking (most economical lot only) and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC.*

*Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!*

Registration	Cost per Attendee	# of Attendees		\$0.00
Hotel	Cost per Night	# of Nights	# of Rooms	\$0.00
Per Diem	Cost per Day	# of Days	# of Attendees	\$0.00
Transportation	# of Miles (Round Trip)	Personal Vehicle	# of Vehicles	\$0.00
		0.670		
	# of Miles (Round Trip)	Personal Convenience	# of Vehicles	\$0.00
		0.335		
	Public Transportation	Total \$ Amount		\$0.00
	Cost of Airline Ticket	# of Tickets		\$0.00
Parking	Cost per Day	# of Days	# of Vehicles	\$0.00
Total Course / Conference Costs:				\$0.00
Total Training Costs:				\$0.00



<b>Training Costs: Registration fees, per diem and travel costs should be included in this section</b>			
<b>Course Title</b>	<b>Itemized Travel Expenses</b>	<b>Registration Fees</b>	<b>Amount Requested</b>
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### **Equipment:**

Equipment will be considered based on the state contract prices, as applicable. Please consult the State Purchasing Division's website at <http://purchasing.nv.gov/contracts/> to determine if your equipment may be eligible for the contract prices. If requesting an item from a state contract, please include a copy of the webpage with your application. Equipment requests other than those on the state's contract or higher priced than those on this list must be accompanied by a quote from the vendor and justification. Quotes for items not on the state's contract must be dated/active within 30 days of the open allocation cycle. Communications equipment is subject to the completion of the attached Communications Interoperability Questionnaire.



Communications  
Interoperability Que

<b>Equipment Costs:</b>			
<b>Item</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount Requested</b>
<b>Itemized Equipment List will be attached totaling</b>			<b>Exact \$ from list</b>
Tornado RC Water Monitor	2	\$12,585	\$25,170
Handheld Radio (NX-5200 Kenwood)	7	\$904	\$6,326
Handheld Radio Batteries (NX-5200 Kenwood)	4	\$123	\$490
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
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			\$0
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			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
<b>Total Equipment Costs:</b>			<b>\$31,986</b>

### **Operations:**

*Note: Clerical assistance cannot be more than 50% of the category. Justify clerical assistance in the budget narrative section.*

<b>Operation Costs:</b>	
<i>Item</i>	<i>Amount Requested</i>
<i>Operations</i>	\$2,500
<i>Clerical (up to 50% of the total operation award)</i>	\$1,500
<b>Total Operation Costs:</b>	<b>\$4,000</b>

## **IV. BUDGET NARRATIVE**

*This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.*

### **Planning -**

*Explain the basis for selection of each consultant and describe how the service to be provided is essential to achieving established goals. Provide an explanation if the planning request does not correspond with the declared level of response due to formal agreements with other entities.*

*Click inside gray box to begin typing*

**N/A**

### **Training -**

*Explain the purpose of the training and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. If applicable, attach a copy of the letter from the SFM and/or DEM. Provide an explanation if the training request does not correspond with the declared level of response due to formal agreements with other entities.*

*Click inside gray box to begin typing*

**N/A**

### **Equipment -**

*Click inside gray box to begin typing*

The Eureka LEPC Board identified in past live events, exercises, and after-action reports the significance of these water monitors when mitigating a live hazardous event at a safe distance. In 2023 on Pinto Summit there was a hazardous material spill that turned into a

wildland fire. Eureka County Fire crews promptly and effectively ceased the spread of the wildland fire due to the water monitor located on the Eureka County Fire tender vehicle while maintaining a safe distance from the hazardous material spill. The equipment consists of two (2) water monitors that will be placed on the Beowawe Fire Department's water tender vehicle and Diamond Valley Fire Department's water tender vehicle. The Beowawe Fire Department and Diamond Valley Fire Department are specifically listed in after-action reports to receive water monitors due to their remote locations and their high response to hazardous material spills. The two (2) water monitors will allow Beowawe Fire Department volunteers and Diamond Valley Fire Department volunteers to provide a steady yet high-pressure stream of water or foam to control any hazardous situations from a significant distance. Handheld Radios and batteries will allow communication between emergency responders and dispatch. Handheld radios and batteries purchased with these grant funds will be used to replace outdated or non-serviceable radio units currently being used. This equipment was also identified in after-action reports that outdated radios needed to start being replaced.

*Describe the equipment and how it will benefit the project, and why it is necessary to achieving established goals and objectives. Provide an explanation if the equipment request does not correspond with the declared level of response due to formal agreements with other entities*

### **Operations -**

*A detailed Justification is necessary if requesting funds for clerical assistance. Describe how salaries will be determined. Funds for clerical assistance are not automatic and are subject to SERC approval.*

*Click inside gray box to begin typing*

Grant funds allocated for Operations will be used to support the general operations of LEPC by purchasing postage, office supplies, legal publication fees, meeting costs, and clerical assistance.

Clerical assistance ensures the LEPC secretary will be able to provide support for the committee by providing the information necessary to prevent, mitigate, and respond to incidents involving hazardous materials. Clerical assistance will not exceed more than half of the operations budget.

The salary will be determined by the current Eureka County pay scale for Administrative Assistant II.

## CERTIFIED ASSURANCES For LEPCs

**Grant Title: 2026 SERC Grant**

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

- A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at <http://serc.nv.gov>.
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC and could result in a denial of reimbursement of funds expended. Failure to comply with this requirement can result in the delay or denial of future reimbursements.

- 1) **Request for advance:** May be requested only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate "request for advance" box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate "report on expenditure of advance" box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days\* of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditures must be approved by the SERC staff. If additional non-federal funds or resources are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.
- 4) **Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

<b>October 31</b>	- for reporting period July 1 to September 30;
<b>January 31</b>	- for reporting period October 1 to December 31;
<b>April 30</b>	- for reporting period January 1 to March 31; and
<b>July 31</b>	- for reporting period April 1 to June 30.

- 5) **Final report:** There will be no further expenditures, the grant is closed, and no further reports are necessary. This report is due within 30 days after the end of the award period, or any time prior to the end of the award period if no further funds will be spent. Once the final report is processed there will no additional draws allowed for the sub-grant. If reporting is not in by the final date, the remaining funds will be de-obligated.
- C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31<sup>st</sup> of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every year with every key element of the plan being implemented in the exercises within three years.
- D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Requests for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant, SERC Policy 8.7.
- E) The applicant must comply with the provisions for sub-awards stipulated at 2 *CFR* 200.311. The applicant assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency's chief comptroller. Internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- F) SERC will **reimburse** the **recipient** reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified in the total award amount.
- G) The applicant assures it shall maintain data and information to provide accurate financial reports to SERC. Said reports shall be provided in form, by due dates and containing data and information as SERC reasonably requires to administer the program.
- H) The applicant will give the SERC, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant or grant requirements. The Uniform Guidance/OMB Guidance provides greater clarity to the role and expectations for pass-through entities conducting oversight of sub-recipients. The Uniform Guidance/OMB Guidance expands on the responsibilities of pass-through entities by providing a more robust system of oversight and monitoring. (see section 200.330 and section 200.331)  
<http://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1->

sec200-331.pdf

- I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within 45\* days of the end of the grant period and shall be current and actual.
- J) The applicant assures funds made available under this grant will not be used to supplant state or local funds.
- K) The applicant assures compliance with 2 *CFR* 200.212 and 180, *Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government, any of its participating agencies, are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- L) The applicant assures that it will comply with Administrative Requirements 2 *CFR* part 200, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* appropriate to the award as follows:
1. 49 *CFR* 110, *Hazardous Materials Public Sector Training and Planning Grants*
  2. 49 *CFR* 18, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments*
  3. 2 *CFR* 225, *Cost Principles for State, Local and Indian Tribal Governments*
  4. OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations* (now contained in 2 *CFR* 200)
  5. 49 *CFR* 20, *New Restrictions on Lobbying*
  6. 49 *CFR* 32, *Government wide Requirements for Drug-Free Workplace*
- M) The applicant assures compliance with the below in any programs and activities receiving federal financial assistance:
- Title VI of the Civil Rights Act of 1964*, which prohibits discrimination on the basis of race, color and national.
- 49 *CFR* 21, *Nondiscrimination in Federally Assisted Programs of the Department of Transportation*, Effectuation of Title VI of the Civil Rights Act of 1964.
- Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990*, which prohibits discrimination based on disability.
- The Age Discrimination Act of 1975*, which prohibits unreasonable discrimination based on age.
- Title IX of the Education Amendments of 1972*, which prohibits discrimination based on gender in educational activities.
- N) Any publication (written, visual, or audio) issued by the recipient describing programs funded whole or in part with federal funds, shall contain the following statement:
- "This program was supported by Grant # 26-SERC-07-01, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)"

The applicant must provide a copy of any such publication to the SERC for the sub-grant file.

- O) The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate or de-obligate grant funds to any recipient that fails to conform to the requirements or the terms and conditions of its grant award.
- P) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the recipient, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature or local government. The applicant will comply with provisions of Federal law, which limit certain political activities of employees of a state or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
- Q) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.
- R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements.
- S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines or state requirements between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency.

The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

**GOVERNMENTAL UNIT (I.E., COUNTY COMMISSION, COUNTY MANAGER)**

Name (print): Marty Plaskett

Title: Eureka County – Vice Chairman



Signature:

3.18.2025

Date

**LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN**

Name (print): Jeb Rowley

Title: LEPC - Chairman



Signature:

3-28-25

Date

**RETURN THIS SIGNED FORM WITH GRANT APPLICATION**



## LEPC COMPLIANCE CERTIFICATION

The following requirements must be met by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist must be completed, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

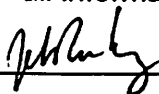
- ☒ Have changes in the LEPC Bylaws and Membership list been submitted to SERC?
- |                                    |                  |                      |
|------------------------------------|------------------|----------------------|
| Bylaws reviewed/updated -          | Date: 12/18/2024 | Submitted: 1/13/2025 |
| Membership list reviewed/updated - | Date: 12/18/2024 | Submitted: 1/13/2025 |
- ☒ Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?
- ☒ Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures*)?
- ☒ Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction's "all hazards" plan), NRT-1A, Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31<sup>st</sup>?
- |  |                  |                      |
|--|------------------|----------------------|
| Plan update -                            | Date: 12/18/2024 | Submitted: 1/13/2025 |
| NRT-1A update -                          | Date: 12/18/2024 | Submitted: 1/13/2025 |
| Level of Response Questionnaire update - | Date: 12/18/2024 | Submitted: 1/13/2025 |
| Letter of Promulgation update -          | Date: 12/18/2024 | Submitted: 1/13/2025 |
- ☒ Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31<sup>st</sup>?
- |  |            |                      |
|--|------------|----------------------|
| Indicate the date of the most recent exercise:                       | 12/18/2025 | Submitted: 1/13/2025 |
| Indicate the date of an incident report used in lieu of an exercise: | N/A        | Submitted: N/A       |
- ☒ Has the LEPC met the **annual** requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?
- Date of publication: 10/03/24 & 10/11/24      Affidavit Submitted: 10/23/2024
- ☒ Has LEPC read SERC policies?

As chairman  
of

Eureka  
County  
County Name

Local Emergency Planning Committee, I attest

all information provided on this Compliance Certification is accurate



LEPC Chair Signature

3-18-25

Date

**RETURN THIS SIGNED FORM WITH GRANT APPLICATION**

## **Communications Interoperability Questionnaire**

SERC policy 8.2 currently requires applications to fund communications equipment be in compliance with the Nevada State Communications Interoperability Plan. To assist in ensuring compliance with this plan, the following guideline questions have been developed. Complete this questionnaire for applications which include communications equipment.

**1. Will the equipment requested be used in accordance with the Nevada State Communications Interoperability Plan (SCIP) and applicable Tactical Interoperability Communications Plan (TICP)?**

**Yes, it adheres to both the (SCIP) and (TICP) Plans.**

All funded equipment must be intended for operation within the guidelines of the SCIP and its regional TICPs.

**2. Does this request improve interoperable communications?**

**Yes**

Request must advance interoperability, not just provide equipment replacement or expansion. Intercommunication partner agencies beyond the applicant must be identified. Requests for narrowbandin7 upgrades will not be considered.

**3. Is the equipment requested legal for sale and operation within the jurisdiction and service intended?**

**Yes**

Radios must be FCC certified and/or type accepted for sale and use in the service intended.

**4. Have all appropriate FCC licenses been issued to permit legal operation by this jurisdiction/agency?**

**Yes**

Requestor must demonstrate a valid license for the requested radios, including specific notation for narrowband emission for any radios intended for voice communications.

**5. Is the requested equipment P-25 capable?**

**Yes**

Request must be for P-25 capable radios. Actual operation using the P-25 digital mode is not a requirement at this time. Radios that are P-25 "ready" do not qualify if the capability has not been installed.

**6. Is the requested equipment complete and ready to use?**

**Yes**

Requested equipment must constitute a complete, functioning unit as purchased. No additional hardware, software or modifications should be necessary to operate the equipment when delivered. This does not mean a radio must be delivered to the requestor pre-programmed in the instance where the requestor has pre-existing programming and configuration tools.

Ph: 510-839-5111  
TF: 800-443-3556  
Fax: 510-839-5325  
[oaksales@lncurtis.com](mailto:oaksales@lncurtis.com)  
UEI#: DDLSADSWN7U7

# CURTIS

TOOLS FOR HEROES

Pacific North Division  
6723 Sierra Court, Suite C  
Dublin, CA 94568  
[www.LNCurtis.com](http://www.LNCurtis.com)

## Quotation

<b>CUSTOMER:</b> Eureka County PO Box 714 Eureka NV 89316	<b>SHIP TO:</b> Eureka County 701 South Main Street Eureka NV 89316	<b>QUOTATION NO.</b> 332073	<b>ISSUED DATE</b> 02/10/2025	<b>EXPIRATION DATE</b> 09/30/2025
		<b>SALESPERSON</b> Nicolai Caviglia <a href="mailto:ncaviglia@lncurtis.com">ncaviglia@lncurtis.com</a> 775-721-7678	<b>CUSTOMER SERVICE REP</b> Nicolai Caviglia <a href="mailto:ncaviglia@lncurtis.com">ncaviglia@lncurtis.com</a> 775-721-7678	
<b>REQUISITION NO.</b>	<b>REQUESTING PARTY</b> Annette Broad	<b>CUSTOMER NO.</b> C30372	<b>TERMS</b> Net 30	<b>OFFER CLASS</b> FR
<b>F.O.B.</b>	<b>SHIP VIA</b> Standard Shipping	<b>DELIVERY REQ. BY</b>		
<b>DEST</b>				

### NOTES & DISCLAIMERS

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

Safety Warning Notice: Products offered, sold, or invoiced herewith may have an applicable Safety Data Sheet (SDS) as prepared by the manufacturer of the product. The SDS is provided with the product. In addition, manufacturer's safety and/or warning notices, instructions and information relating to the proper use and care of the product is provided with the product. All applicable SDS, safety and/or warning notices, instructions and other information provided with the product should be thoroughly read, reviewed, and understood prior to handling, distributing, using, reselling, or servicing any and all products provided by Curtis. Materials utilized to clean, repair, maintain and/or service your owned equipment, as well as Curtis owned equipment, may contain per-and polyfluoroalkyl substances (PFAS) to meet national standards or original equipment manufacturer specifications. For other important product notices and warnings, or to request an SDS, product specifications, manufacturer's safety notices, instructions and/or warning notices, please contact Curtis or visit <https://www.lncurtis.com/product-notices-warnings>

Transportation is included in below pricing.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
1	2	EA	TASK FORCE TIPS CUSTOM 000016	As below: Y2-E61A TFT TORNADO RC MONITOR 2.5" ANSI 150 MOUNT WITH 2.5NH OUTLET		\$6,950.00	\$13,900.00
2	2	EA	MD-ERP-12A TFT	2.5NH Max-Force Nozzle, 100-500GPM @100 PSI		\$2,045.00	\$4,090.00
3	2	EA	YE-VKG-PH TFT	Heavy Duty Gateable Water Valve and Box		\$2,195.00	\$4,390.00

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UEI#: DDLSADSWN7U7

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Dublin, CA 94568  
[www.LNCurtis.com](http://www.LNCurtis.com)

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
4	2	EA	Y4E-JS-GT TFT	Joystick Monitor Operator Station with Gateable Valve Control		\$1,395.00	\$2,790.00

Small Business  
CAGE Code: 5E720  
SIC Code: 5099  
Federal Tax ID: 94-1214350  
UEI #DDLSADSWN7U7

This pricing generally remains firm until 09/30/2025. Pricing is subject to change if product is affected by the implementation of a tariff. Contact us for updated pricing after this date.

Due to market volatility, global supply chain pressures, and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	\$25,170.00
Estimated Tax Total	\$0.00
Transportation	\$0.00
Total	\$25,170.00

[View Terms of Sale and Return Policy](#)

## ESTIMATE

2862 Communications LLC  
1205 Park Ave  
Ely, NV 89301-2768

jnewton@2862comm.org  
+1 (775) 717-9464



Bill to  
Eureka County Public works

Ship to  
Eureka County Public works

### Estimate details

Estimate no.: 2024014  
Estimate date: 03/20/2025  
Expiration date: 08/01/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		NX-5200 VHF HT 12 Key	NX-5200 Hand Held	7	\$903.75	\$6,326.25
2.		NX-5200 Battery	Battery for NX-5200	4	\$122.52	\$490.08

Total **\$6,816.33**

Expiry date 08/01/2025

Accepted date

Accepted by

P.O. Box 51,  
Kirkland, WA 98083



# SEAWESTERN

## FIRE FIGHTING EQUIPMENT

### Quote

Phone: (425) 821-5858  
Email: [info@seawestern.com](mailto:info@seawestern.com)  
[www.seawestern.com](http://www.seawestern.com)

<b>Bill To:</b>		<b>Ship To:</b>		<b>Date</b>	03/21/2025
Eureka County 701 south main street Eureka, NV 89316		Eureka County 701 south main street Eureka, NV 89316		<b>Customer No.</b>	1114766
				<b>Quote No.</b>	QUO30586
				<b>Sales Rep</b>	
<b>Attention</b>	<b>Delivery</b>	<b>FOB</b>	<b>Expires</b>	Michael McSwain	
Annette Broad			09/01/2025		

Pricing valid for listed quantities  
Returns accepted within 30 days of receipt  
Restocking fee up to 25% will apply on any non-stock merchandise  
Custom orders are non-cancellable, non-returnable  
Unless otherwise noted, pricing does not include shipping

Qty	Unit	Part Number	Description	Unit Price	Ext. Price
2	EA	RAM XD Monitor	Elkhart Ram XD Monitor #08296201	4,922.00	9,844.00
2	EA	3896	Elkhart Brass RAN Nozzle 3896 fixed 500 GPM for RAM Monitor Rapid attack with built in stream	1,072.00	2,144.00
2	EA	ELK 8296-MB	Elkhart #8296-MB Ram XD Truck Mount Storage Bracket	364.00	728.00
2	EA	ELK CUSTOM	BRUSHHAWK ELECTRIC MONITOR MODEL 8495-01 PART # 08495012	7,585.00	15,170.00
2	EA	ELK CUSTOM	JOYSTICK CONTROLLER PART # 81899000	2,491.00	4,982.00
2	EA	ELK CUSTOM	6000-200E SELECTABLE FLOW NOZZLE PART # 06000212	3,377.00	6,754.00
2	EA	ELK CUSTOM	WATER VALVE KIT 2.0" PART # 08820BHV	4,026.00	8,052.00
4	EA	ELK CUSTOM	JOYSTICK TO 20' MONITOR HARNESS PART # 37543020	321.00	1,284.00

**Total** **\$48,958.00**

P.O. Box 51,  
Kirkland, WA 98083



# SEAWESTERN

## FIRE FIGHTING EQUIPMENT

### Quote

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Email: [info@seawestern.com](mailto:info@seawestern.com)  
[www.seawestern.com](http://www.seawestern.com)

<b>Bill To:</b> Eureka County 701 south main street Eureka, NV 89316		<b>Ship To:</b> Eureka County 701 south main street Eureka, NV 89316		<b>Date</b>	03/21/2025
				<b>Customer No.</b>	1114766
				<b>Quote No.</b>	QUO30586
				<b>Sales Rep</b>	Michael McSwain
<b>Attention</b>	<b>Delivery</b>	<b>FOB</b>	<b>Expires</b>		
Annette Broad			09/01/2025		

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**Total** **\$48,958.00**

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UEI#: DDLSADSWN7U7

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Dublin, CA 94568  
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## Quotation

<b>CUSTOMER:</b>	<b>SHIP TO:</b>	<b>QUOTATION NO.</b>	<b>ISSUED DATE</b>	<b>EXPIRATION DATE</b>
Eureka County PO Box 714 Eureka NV 89316	Eureka County 701 South Main Street Eureka NV 89316	332073	02/10/2025	09/30/2025
		<b>SALESPERSON</b> Nicolai Caviglia <a href="mailto:ncaviglia@lncurtis.com">ncaviglia@lncurtis.com</a> 775-721-7678	<b>CUSTOMER SERVICE REP</b> Nicolai Caviglia <a href="mailto:ncaviglia@lncurtis.com">ncaviglia@lncurtis.com</a> 775-721-7678	

<b>REQUISITION NO.</b>	<b>REQUESTING PARTY</b>	<b>CUSTOMER NO.</b>	<b>TERMS</b>	<b>OFFER CLASS</b>
	Annette Broad	C30372	Net 30	FR
<b>F.O.B.</b>	<b>SHIP VIA</b>	<b>DELIVERY REQ. BY</b>		
DEST	Standard Shipping			

### NOTES & DISCLAIMERS

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Small Business  
CAGE Code: 5E720  
SIC Code: 5099  
Federal Tax ID: 94-1214350  
UEI #DDLSADSWN7U7

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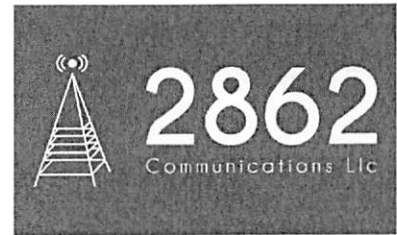
<b>Subtotal</b>	<b>\$25,170.00</b>
<b>Estimated Tax Total</b>	<b>\$0.00</b>
<b>Transportation</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$25,170.00</b>

[View Terms of Sale and Return Policy](#)

## ESTIMATE

2862 Communications LLC  
1205 Park Ave  
Ely, NV 89301-2768

jnewton@2862comm.org  
+1 (775) 717-9464



### Bill to

Eureka County Public works

### Ship to

Eureka County Public works

### Estimate details

Estimate no.: 2024014

Estimate date: 03/20/2025

Expiration date: 08/01/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		NX-5200 VHF HT 12 Key	NX-5200 Hand Held	7	\$903.75	\$6,326.25
2.		NX-5200 Battery	Battery for NX-5200	4	\$122.52	\$490.08

**Total** **\$6,816.33**

Expiry date 08/01/2025

Accepted date

Accepted by

**State of Nevada**  
**Emergency Response Commission (SERC)**

**County Local Emergency Planning Committee Membership List**

LEPC: Eureka County

Check only if no member is named

<b><u>Category:</u></b>	<b><u>Agency/Member Name:</u></b>	<b><u>Attempted:</u></b>
1. Elected State Official	<u>Senator Pete Goicoechea</u>	<input type="checkbox"/>
2. Elected Local Official	<u>Marty Plaskett, Commissioner / (Mike Schoenwald- Alt)</u>	<input type="checkbox"/>
3. Law Enforcement	<u>Sheriff Miles Umina (Sergeant Charles Cobb, Undersheriff Tyler Thomas- Alt)</u>	<input type="checkbox"/>
4. Civil Defense	<u>Jeb Rowley, Public Works Director (Emergency Management)</u>	<input type="checkbox"/>
5. Firefighting	<u>Jayne Halpin, Eureka VFD / (Roger Hubbard-EVFD &amp; Jeremy Rice-CV VFD - Alt)</u>	<input type="checkbox"/>
6. First Aid	<u>Nichole Cooley, Medical Services Director / (Adam Barron, AEMT-Alt)</u>	<input type="checkbox"/>
7. Health	<u>Maria Menjivar, CNHD Public Health Preparedness Manager / (Sharon Montiel, CNHD Public Health Preparedness Planner - Alt)</u>	<input type="checkbox"/>
8. Local Environmental	<u>Dennis Gordon, I80 Gold / (James Clark, McEwen - Alt)</u>	<input type="checkbox"/>
9. Hospital	<u>Exempt</u>	<input type="checkbox"/>
10. Transportation	<u>John Schweble, Jr., NDOT / (Ray Hodson, Eu County-Alt)</u>	<input type="checkbox"/>
11. Broadcast/Print Media	<u>Michael Mears, Assessor / (Clara Bundy, SO - Alt)</u>	<input type="checkbox"/>
12. Community Groups	<u>Michael Podborny, Lions Club</u>	<input type="checkbox"/>
13. EPCRA Facility Owners/Operators	<u>Jason Cooley, Kinross / (David Bixler, Saconix LLC-Alt)</u>	<input type="checkbox"/>
14. Additional Members:	<u>John Glover, School District Representative / (Lisa Hutchison, School District Representative - Alt)</u>	<input type="checkbox"/>

A person may represent more than one category. Attach additional pages as necessary.  
The current LEPC membership roster with identified categories may be submitted as an attachment to this form.

☒ On behalf of the Eureka County LEPC, I certify diligent attempts have been made to obtain membership representation as indicated above and recommended by the EPA. Pursuant to EPCRA, Section 301, the LEPC hereby petitions the SERC to modify membership consistent with the represented categories.

 _____ Signature of LEPC Chairman	03-18-2025 _____ Date
--	-----------------------------

**EUREKA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**  
**PO BOX 714 EUREKA, NEVADA 89316**  
**PHONE (775)237-5372**

**MINUTES**

The Eureka County Local Emergency Planning Committee met in the Eureka County Courthouse on January 6, 2025 at 11:00 a.m.

**MEMBERS PRESENT**

Jeb Rowley-Chair, Jaymie Halpin-Vice Chair, Raymond Hodson-Eu County (Alt), Michael Mears-Assessor, Maria Menjivar-CNHD Public Health Preparedness Manager, James Clark-McEwen (Alt), Charles Cobb-ECSO (Alt), Sheriff Miles Umina, Marty Plaskett-Commissioner, John Glover-School District Representative, Clara Bundy-SO (Alt), Mike Podborny-Lions Club, David Bixlar-Saconix LLC (Alt).

Absent were, Mike Schoenwald-Commissioner (Alt), Tyler Thomas-EUSO (Alt), Jeremy Rice-CV VFD (Alt), Roger Hubbard-EVFD (Alt), Earl Overholser-AEMT (Alt), Nichole Cooley-Medical Services Director, Shealene French-AEMS Ass. Director (Alt), Dennis Gordon-I80 Gold, John Schweble, Jr., NDOT, Lisa Hutchison-School District Representative (Alt), Jason Cooley-Kinross.

**CALL TO ORDER**

Chairman Jeb Rowley called the meeting to order at 11:12 a.m.

**AGENDA**

Jayme Halpin motioned to approve the agenda; Michael Mears Seconded the Motion. Motion carried (10-0).

**PUBLIC COMMENT**

Chairman Jeb Rowley called for public comment; there was none.

**MINUTES**

Jayme Halpin motioned to approve the December 18, 2024 minutes; Micheal Mears seconded the motion. Motion carried (10-0).

**MEMBERSHIP UPDATE**

Membership updates and corrections were made based on last scheduled meeting approvals. Jayme Halpin motioned to approve the updates. Michael Mears seconded. Motion carried (10-0).

**APPOINTMENT OF OFFICERS**

Miles Umina was nominated as Vice Chairman and Jeb Rowley will remain as Chairman. Jayme Halpin made a motion to approve. Maria Menjivar seconded the motion. Motion carried (10-0).

**SERC OPTE GRANT APPLICATION FY2026**

Chairman Rowley discussed quotes on extrication equipment, equipment for fire trucks, tenders, water cannons, SCBA's and compressors. Jeb stated that we are needing the communication equipment for the command trailer so the LEPC Board will be ready to discuss when the FY26 SERC OPTE grant application becomes available.

**CORRESPONDENCE**

Chairman Rowley stated that Lindey Downey submitted corrective actions to the Public Works Office and was added to the LEPC after action report for TTX conducted December 18, 2024.

**NEXT MEETING DATE**

Chairman Jeb Rowley would contact everyone for the next meeting date in March, as the board has met the requirements for the first calendar quarter.

**PUBLIC COMMENT**

There was none.

**NEXT AGENDA ITEMS**

Chairman Rowley said the next agenda item would be to approve the FY26 SERC OPTE grant application items.

**ADJOURNMENT**

Jayne Halpin motioned to adjourn the meeting. Michael Mears seconded the motion. Motion carried (10-0).

APPROVED ON 03/18/2025

X   
\_\_\_\_\_  
Jeb Rowley, LEPC Chair

Attest:

X   
\_\_\_\_\_  
LEPC Secretary

# GRANT APPLICATION CHECK SHEET

Reprint  
Grant

LEPC: Eureka County

☒ LEPC is in compliance

Grant: OPTE 2026

☒ Received by Due Date

☒ Title Page – math is accurate / signed

☒ Goals completed

☒ Objectives completed

☒ Budgets

☐ ~~If Training – brochure included~~

☐ ~~If Training – DEM/SFM denial letters included~~

☐ ~~If Travel – GSA rates included~~

☒ If Equipment – quotes included

☒ If Radios – communications questionnaire included

☒ Operations – is Clerical requested (check Budget Narrative)

☐ Budget Narrative(s) completed

☒ Certified Assurances completed / signed

☒ LEPC Compliance Certification completed / signed

☒ LEPC meeting minutes approving submittal of grant application

Grant \$ amount: \$36,000 Total \$ amount available: \$36,000

Reviewed by: B.B. (BHP)

Reprint  
Grant

Encls  
County

0913 2000

X

X  
X  
X  
X  
X  
X

X  
X  
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X  
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X  
X  
X  
X  
X

237,000

(48)

237,000  
B.B.